

Advisory Board Member Name(s):

Pooper Scoopers are kept in a clean

disinfectant solution between scooping each run

Kennels and cages are thoroughly

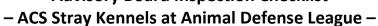
cleaned and sanitized between occupants

City of San Antonio

Animal Care Services Department

Advisory Board Inspection Checklist

Rita Braeutigam



General Board Instructions: 1) Inspections should be conducted while facility is open to the public to monitor results of cleaning process. 2) If an item cannot be verified at the time of your inspection, quiz a staff member as to how and when the item is to be performed.

Date of Inspection:		1:30 pm Time of Inspection:
Adult Dog Kennel #10	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Select one from drop down for each field Pass	
Kennels are free of feces and urine	Pass •	
Fresh water in each occupied kennel	Pass •	
Aisles are free of debris and safety hazards	Pass •	
Appropriate signage on each occupied kennel	Pass •	Great write ups on all of the dogs.

Pass

Not Verified

Adult Dog Kennel #10 cont.	Pass/Fail/ Not Verified	Comments
Sanitizing stations are visible and stocked	Pass •	
Drains free of debris	Pass •	
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	Pass •	
Sinks and tubs are in working order, clean, and free of debris	Pass •	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Not Verified	Verified by staff member
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass •	
There is no offensive odor	Pass •	
Kennel building and equipment are in good repair	Pass •	
Comments/Actions Needed I would like to commend the staff at ADL. All three of the kennels that were inspection were extremely clean!		

extremely clean!

Adult Dog Kennel #11	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass •	
Kennels are free of feces and urine	Pass •	
Fresh water in each occupied run	Pass •	
Aisles are free of debris and safety hazards	Pass •	
Appropriate signage on each occupied kennel	Pass •	Very informative information about each dog.
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	Pass •	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Not Verified	
Hand sanitizing stations are visible and stocked	Pass •	
Drains free of debris and functioning properly	Pass •	
Staff work area has a hand washing station with soap, paper towels	Pass •	

Adult Dog Kennel #11 cont.	Pass/Fail/ Not	Comments
	Verified	
Sinks and tubs are in working order, clean, and free of debris	Pass •	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Not Verified	Verified by staff member.
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass •	
There is no offensive odor	Pass •	
Kennel building and equipment are in good repair	Pass •	
Excellent Comments/Actions Needed		

Puppy Kennel	Pass/Fail/ Not	Comments
Staff and volunteers are friendly, informative, and courteous to all	Verified Pass	
Kennels are free of feces and urine	Pass •	
Fresh water in each occupied run	Pass •	
Aisles are free of debris and safety hazards	Pass •	
Appropriate signage on each occupied kennel	Pass •	
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass •	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Not Verified	
Hand sanitizing stations are visible and stocked	Pass •	
Drains free of debris and functioning properly	Pass •	
Staff work area has a hand washing station with soap, paper towels	Pass •	

Puppy Kennel cont.	Pass/Fail/ Not Verified	Comments
Sinks and tubs are in working order, clean, and free of debris	Pass •	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Not Verified	Verified by staff
Clean floors, doors, windows, light fixtures, and ceiling fans (if present)	Pass •	
There is no offensive odor	Pass •	
Kennel building and equipment are in good repair	Pass •	

Comments/Actions Needed

Protocols for distemper spread prevention were listed in several places. The puppy building has shifted from using PPE aprons to full gown PPE. The gown hangs on individial kennels for use when touching the puppies in that kennel only. Great attention to disease spread prevention.

Three of the puppies waiting to find their forever homes are parvo survivors. The litter of nine were all treated and survived.

General Premises	Pass/Fail/ Not Verified	Comments
Landscaped area free of feces	Pass •	
Dog waste stations stocked	Not Verified	
Trash receptacles not overflowing	Pass •	
Landscape (to include grass and plants) in proper stage in conjunction with seasonality changes	Pass •	
Comments/Actions Needed		